

INTERNATIONAL APPLICATION FORM

COURSE DETAILS

Proposed Course/s	_____

PERSONAL DETAILS Please complete in CAPITAL letters

Title (Mr, Miss, Mrs, Ms)	_____
Family Name (<i>as stated in your passport or other official documents</i>)	_____
First Name(s)	_____
Date of Birth	_____
Nationality	_____
Passport no (If available)	_____
If already in UK, date of entry	_____
Home Address (including country)	_____

Tel Number (including INT dialling code)	_____
Fax Number (including INT dialling code)	_____
E-mail Address	_____

Correspondence address if different from above OR If application through an agent, this section must be completed.

Agency Name	_____
Contact Person	_____
E-mail Address	_____
Correspondence Address	_____

Tel Number	_____
Fax Number	_____

QUALIFICATIONS ACHIEVED

Name and address of place of study	Dates attended:		Title of qualification, grade obtained and awarding body	Date obtained
	From	To		

QUALIFICATIONS PENDING / AWAITED

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ENGLISH LANGUAGE If English is not your first Language, please provide us with details of your English Language qualifications i.e. IELTS or TOEFL. If you have alternative evidence, e.g. have been taught in English, please give details below.

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MONITORING DETAILS

In order to monitor equality of opportunity in the Admission of students to the University of Northampton applicants are asked to describe their ethnic origin in one of the categories below. Your response will not influence the outcome of your application. You do not have to answer this question if you do not wish.

I would describe my ethnic origin as (please tick one)

White- British	<input type="checkbox"/>	Indian	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>
White- Irish	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	White & Asian	<input type="checkbox"/>
Other white Background	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Other mixed background	<input type="checkbox"/>
Black Caribbean	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Other	<input type="checkbox"/>
Black African	<input type="checkbox"/>	Asian other	<input type="checkbox"/>	Not known	<input type="checkbox"/>
Black other	<input type="checkbox"/>	White & Black Caribbean	<input type="checkbox"/>	Information refused	<input type="checkbox"/>

Disability: Do you have any disability?

If you have ticked yes, please include details on a separate sheet.
Failure to do this will delay the processing of your application.

Yes No

EMPLOYMENT HISTORY

Dates From/To	Employers Name & Address	Position Held	Brief Description of Duties

PERSONAL STATEMENT

Please include any information, which would assist us in considering your application. For example, reason for choosing course/subject, career aspirations etc. MBA applicants should provide, in addition, full details of employment experience and managerial responsibilities (experience of managing money, people and other resources). Continue on a separate sheet if necessary.

HOW DID YOU HEAR OF THE UNIVERSITY OF NORTHAMPTON?

Currently studying here	<input type="checkbox"/>	From an agent	<input type="checkbox"/>	From current / former student	<input type="checkbox"/>
From the prospectus	<input type="checkbox"/>	From a directory	<input type="checkbox"/>	From careers office/library	<input type="checkbox"/>
WWW or CD Rom	<input type="checkbox"/>	From my employer	<input type="checkbox"/>	From an advertisement	<input type="checkbox"/>
Previously studied here	<input type="checkbox"/>	Other (please specify) _____			

REFERENCE

Please attach one written reference to this form. A referee must be able to comment on your academic ability and must not be related to you. You should provide full contact details for the referee. The referee should provide the reference in a sealed envelope and should sign across the seal.

Name _____

Address _____

Tel Number _____

Fax Number _____

E-mail Address _____

Name and address of Person / Organisation who is paying your fees:

Telephone Number:

E-mail Address:

CRIMINAL CONVICTIONS

If you have a criminal conviction please complete section 1 OR 2.

<p>Section 1</p> <p>Courses in teaching, health, social work and courses involving work with children or vulnerable adults.</p>	<p>For these courses you must enter X in the box if any of the following statements apply to you:</p> <p>a. I have a criminal conviction. <input type="checkbox"/></p> <p>b. I have a spent criminal conviction. <input type="checkbox"/></p> <p>c. I have a caution (including a verbal caution). <input type="checkbox"/></p> <p>d. I have a bind-over order. <input type="checkbox"/></p> <p>e. I am serving a prison sentence. <input type="checkbox"/></p>
<p>Section 2</p> <p>All other courses</p>	<p>You must enter an X in the box if either of the following statements apply to you:</p> <p>a. I have a relevant* criminal conviction that is not spent**. <input type="checkbox"/></p> <p>b. I am serving a prison sentence for a relevant* criminal conviction. <input type="checkbox"/></p> <p><i>*Relevant Criminal convictions are only convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking.</i></p> <p><i>**Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered relevant and should not be revealed.</i></p>

DECLARATION

Information on this form is subject to the Data Protection Act 1998, and may be sent to the Department of Education. Exemptions to the Act require that, in certain circumstances including the prevention and detection of crime, details must be provided to the Police or other relevant authorities.

I declare that the information on this form is correct to the best of my knowledge. I understand that if I have been found to have deliberately and seriously misled the University about the details on this form I could be asked to withdraw from my course.

I hereby give authorization to The University of Northampton to correspond with UK Border Agency on my behalf regarding my application and place to study at the University of Northampton.

Signed: _____ Date: _____



THE UNIVERSITY OF
NORTHAMPTON



GUIDANCE FOR REFEREES

A referee must be able to comment on academic ability and must not be related to the applicant. The referee should provide the reference on original headed paper, in a sealed envelope and should sign across the seal.

The reference should include the following:

- How long and in what capacity has the referee known the applicant?
- How do you assess the applicant's academic/intellectual ability? (It would be helpful if, in the case of a graduate, referees could indicate whether they consider the class of degree achieved fairly represented his/her calibre).
- What are the strengths/weaknesses of the applicant?
- Any further relevant information

Please note: MBA applicants must provide a reference from their employer on company headed paper which must include the following:

- Employment experience/Managerial responsibilities
- Experience of managing money, people and other resources

**NO APPLICATION WILL BE PROCESSED UNTIL ONE REFERENCE
HAS BEEN RECEIVED**

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